**Proposal’s title**

*Please use an* ***easily readable*** *document layout: A4 pages, Calibri 11 or equivalent, single spaced, 2cm margins, numbered pages ; for figure and table, minimum Calibri 9 or equivalent. The text in grey is to be deleted.*

*The project description (1) cannot exceed a* ***20-page limit*** *(including summary table of persons involved in the project, Gantt chart, overview of the implication of scientific leaders in on-going projects, overview of the requested funds AND their scientific justification, and bibliography) and (2) must be* ***submitted in a PDF format****. The use of hypertext links leading to the bibliography of the project, figures, CVs, among other examples, amounts to not respecting the limit of 20 pages applicable to all coordinators.*

***CVs of the scientific coordinator and any partners’ scientific leaders must be completed online, on*** [***IRIS***](https://iris.anr.fr/fr/login)***, before the closing date of stage 2:*** *each scientific leader must login to the Website* [*IRIS*](https://iris.anr.fr/fr/login)*, and click on his/her name, on the top-right of the homepage to fulfill his/her resume.*

*As the evaluation could be carried out by non-French speaking researchers, we recommend that you write both your scientific document and the CVs* ***in English****.*

*Proposals must* ***fulfil the three main evaluation criteria: “Quality and scientific aims”, “Organisation and implementation of the project”, “Impact and benefits of the project”****. Applicants are advised to consult the document* [*AAPG2023 Guide*](https://anr.fr/en/call-for-proposals-details/call/aapg-generic-call-2023/) *for further information about the different sub-criteria related to the chosen funding instrument.*

*The review of the projects is based on the information as completed and submitted on* [*IRIS*](https://iris.anr.fr/fr/login) *at the closing date and time (within the limit of 20 pages concerning the scientific document).* ***No information other than that completed and submitted at the closing date and time on*** [***IRIS***](https://iris.anr.fr/fr/login) ***will be requested from the coordinators or searched on the Internet.***

**Summary table of persons involved in the project:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Partner** | **Name** | **First name** | **Current position** | **Role & responsibilities in the project (4 lines max)** | **Involvement (person.month) throughout the project's total duration** |
| *University X / Society Y* | *T\_ \_ \_ \_ \_ \_* | *T\_ \_ \_* | *Professor* | *Coordinator*  *Tasks X, Y, Z* | *18p.month* |
|  |  |  |  | *Partner’s scientific leader*  *Task Z* |  |
|  |  |  | *Postdoctoral contract* |  |  |

*If the project is an international collaborative research project (PRCI), replace table with:*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Country** | **University or Institution** | **Last Name** | **First Name** | **Current position** | **Role in the project** | **Involvement**  **(person.months)** |
|  |  |  |  | *Professor* | *Scientific coordinator*  *Tasks X, Y, Z* | *18* |
|  |  |  |  | *PostDoc to be hired in the frame of the project* |  |  |

**Any changes that have been made in the full proposal compared to the pre-proposal / compared to the registration**

***Specify and justify*** *any significant changes made since the drafting of the pre-proposal, in particular changes in requested grant amount, scientific and technological objectives and composition of the consortium.*

***Eligibility criteria according to compliance with pre-proposal:*** *The full proposal must describe the same project as that described in the pre-proposal. The funding instrument, the evaluation panel and the coordinator must be the same as in the pre-proposal. Any deviation from the pre-proposal and any budgetary change of more than 7% between the two stages of the call must be justified in the introduction to the scientific document. The relevance of any discrepancies is assessed by the panel members on the basis of the explanation given by the coordinators in the introduction of the scientific document. (Cf.* [*AAPG2023 Guide*](https://anr.fr/en/call-for-proposals-details/call/aapg-generic-call-2023/)*, section* B.5.2.).

# Proposal’s context, positioning and objective(s)

***This paragraph refers to the evaluation criteria “Quality and scientific aim”***

## Objectives and research hypothesis

*Present the objectives and the research hypothesis; present the scientific and technical barriers to be lifted; present the expected results; if applicable describe any final products developed.*

*Present the added value of the project in terms of scientific contribution, whether in terms of object, problem and methodological approach, and in terms of targeted knowledge production.*

## Position of the project as it relates to the state of the art

*Emphasise the originality and the novelty of the proposal - concerning its objectives and its methodology – and its position in relation to the state of the art; show the contributions of the project partners to this state of the art; present any preliminary results. In the case of a project proposal following up on previous project(s) already funded by ANR or by another body, provide a summary of the results achieved and clearly describe the new issues raised and the new objectives set out in the light of the earlier project.*

## Methodology and risk management

*Describe precisely the methodology and its relevance to reach the objectives; detail the scientific risks and fallback solutions envisaged; set out the scientific programme and justify the work programme's task breakdown with regard to the objectives being pursued.*

* *For each task, describe the objectives, the work programme, deliverables, partners' contributions, methods and technical decisions, risks, and fall-back solutions (especially in light of the current public health crisis). Illustrate with a Gantt chart.*
* *Justify the relevance of the methodology in terms of ethics, scientific integrity and social responsibility – and as such, taking into account or not the sex and/or gender aspect -, including the disciplinary coverage (mono- trans- and inter-disciplinarity).*
* *If applicable, indicate the conditions of access to a research infrastructure (IR) or a very large research infrastructure (TGIR)*

*The methodology also includes Open Science practices, namely: data management, reuse of existing data sets, development or contribution to open source software and / or standards, and adopting permanent identifiers for all research products*

**⚠ *Concerning PRCI proposal,*** *it is mandatory for applicants to provide the scientific contribution of the French and foreign teams.*

## Ability of the project to address the research issues covered by the chosen research theme (research axis of the 2020 Generic call)

*Ability of the project to address the research issues covered by the chosen research theme (cf. §G. Scientific themes covered by the Generic Call for Proposals 2023, in the call text).*

**⚠ *Section d. only for PRCI proposals***

# Organisation and implementation of the project

***This paragraph refers to the evaluation criteria “Organisation and implementation of the project”***

## Scientific coordinator and its consortium / its team

* ***In the case of a collaborative research project (PRC, PRCE, PRCI),*** 
  + *Present the scientific coordinator, his/her experience in the scientific field (including the foreign scientific coordinator in a PRCI proposal)*
  + *Present the partners and their complementarity to reach the goals: demonstrate the quality and complementary nature of the consortium specifying the identity of the scientists involved and their institution, their rate of implication, and all other items providing a framework for judging the quality, complementarity of partners and consortia and the effectiveness of the collaboration*
  + *Complete the following table including information concerning the involvement of the scientific coordinator and partner’s scientific leader in regional, national and international on-going projects[[1]](#footnote-1).*

**Implication of the scientific coordinator and partner’s scientific leader in on-going project(s)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the researcher | Person.month | Call, funding agency, grant allocated | Project’s title | Name of the scientific coordinator | Start - End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**⚠ The CV of the scientific coordinator and partner’s scientific leader must be fulfilled online before the closure deadline for stage 2.**

* ***In the case of a Young Researchers Project (JCJC),*** 
  + *Present the scientific coordinator, his/her position within the organisation of the host laboratory for the duration of the project, his/her experience in the scientific field of the project, his/her involvement in the project (including his/her rate of implication)*
  + *Present the team, its quality and complementarity to reach the objectives: demonstrate the quality and complementary nature of the team specifying the identity of the scientists involved and their institution and all other items providing a framework for judging the quality and complementarity of the team, and the effectiveness of the collaboration*
  + *Explain the project's capacity to promote the scientific independence of the young researcher (increased level of responsibility, development of the young researcher's own team, development of his/her own theme of research, development of his/her international visibility).*
  + *Complete the following table including information concerning the involvement of the scientific coordinator in regional, national and international on-going projects[[2]](#footnote-2).*

**Implication of the scientific coordinator in on-going project(s)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the researcher | Person.month | Call, funding agency, grant allocated | Project’s title | Name of the scientific coordinator | Start - End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**⚠ The CV of the scientific coordinator must be fulfilled online before the closure deadline for stage 2.**

* ***In the case of a single-team research project (PRME),***
  + *Present the scientific coordinator, his/her experience in the scientific field of the project, his/her involvement in the project (including his/her rate of implication)*
  + *Present the team: indicate the identity of the team members involved, their expertise to achieve the objectives, their rate of implication, and all other items providing a framework for judging the quality and complementarity of the team members. Describe the position of the team or project-team in the laboratory and demonstrate the sustainability of the team or project-team for the duration of the project.*
  + *Complete the following table including information concerning the involvement of the scientific coordinator in regional, national and international on-going projects[[3]](#footnote-3).*

**Implication of the scientific coordinator in on-going project(s)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the researcher | Person.month | Call, funding agency, grant allocated | Project’s title | Name of the scientific coordinator | Start - End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**⚠ The CV of the scientific coordinator must be fulfilled online before the closure deadline for stage 2.**

**⚠ A PRME project must involve a minimum of 1.5 permanent ETPR:** lecturer (EC(PR/MCF), researchers (DR ou CR), research engineer (IR) and project engineer (IE), including ETPR of the coordinator. Emeritus researchers, even if they can participate in the PRME project, are not counted. For lecturers, the calculation is based on 100% of their research time.

## Implemented and requested resources to reach the objectives

*Describe the means – those previously available and those requested – to achieve the objectives.*

* ***Scientific and technical justification of the requested means*** *– per item of expenditure and by partner -–,* ***linked to the objectives of the proposal****.*
* *Summarise the requested funds in the table below in accordance with the information filled out on the submission website* [*IRIS*](https://iris.anr.fr/fr/login) *and with ANR’s grant allocation rules ([règlement relatif aux modalités d’attribution des aides de l’ANR](http://www.agence-nationale-recherche.fr/RF) ).*
* *Description of the context in terms of human and financial resources available thanks to previous or ongoing projects, ongoing or future co-funding request.*
* *If a partner is relying on its own funds, justify the available means to realise its tasks.*

**⚠***The sub-criteria “Appropriateness of implemented and requested resources to the project’s objectives” is as important as the other sub-criteria.* ***The reviewers will wait for a high level of detail in the calculation and its scientific justification.***

*Examples: What kind of contract for the temporary staff, duration, for which task? What kind of instrument, for which task, why buying instead of renting? What kind of mission (conferences, meeting, data collection, etc.), national / international, for how many people, how much time/how many times?*

**⚠ *Concerning PRCI proposals,*** *it is mandatory for applicants to provide the following information in the scientific document*

*- Presentation of the foreign scientific coordinator and foreign partners;*

*- Financial data, broken down by item of each expenditure by foreign partners.*

**Partner 1: XXXXX**

Staff expenses (*Frais de personnels* in French)

*Costs linked to the researchers, engineers, technicians and other scientific staff affected to the project; in the case of a JCJC project: cost of partially releasing the young researcher from teaching duties.* ***Justification in relation to the scientific objectives.***

Instruments and material costs (*Instruments et matériels* in French)

*Acquisition, depreciation or rental costs of instruments or material and the scientific consumables specifically used for the achievement of the project.* ***Justification in relation to the scientific objectives.***

Building and ground costs (*Batiments et terrains* in French)

*Rental costs of new premises and lands or the fitting of premises or pre-existing lands for the use of the project.* ***Justification in relation to the scientific objectives.***

Outsourcing / subcontracting (*Prestations de service et droits de propriété intellectuelle* in French)

*Acquisition costs of (1) Licences, patent, brand, software, database, copyrights etc.; (2) Subcontracting costs; for the achievement of the project.* ***Justification in relation to the scientific objectives.***

Overheads costs (*Frais généraux non-forfaitisés* in French)

*Missions expenses and travel costs of the permanent and temporary staff affected to the project; conferences organisation costs. Other operating expenses.* ***Justification in relation to the scientific objectives.***

**Partner 2: XXXXX**

Staff expenses

Instruments and material costs

Building and ground costs

Outsourcing / subcontracting

Overheads costs

**Partner N: XXXXX**

Staff expenses

Instruments and material costs

Building and ground costs

Outsourcing / subcontracting

Overheads costs

***Requested means by item of expenditure and by partner\****

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Partner**  ***XXX*** | **Partner**  ***XXX*** | **Partner**  ***XXX*** | **Partner**  ***XXX*** |
| Staff expenses |  |  |  |  |
| Instruments and material costs |  |  |  |  |
| Building and ground costs |  |  |  |  |
| Outsourcing / subcontracting |  |  |  |  |
| Overheads costs (including missions expenses, general and administrative costs & other operating expenses |  |  |  |  |
| Administrative management & structure costs\*\* |  |  |  |  |
| **Sub-total** |  |  |  |  |
| **Requested funding** |  | | | |

\* The amounts indicated here must be strictly identical to those entered on the website. If both information are not consistent, if they were badly filled in or lacking, the information entered online will prevail on those reported in the submission form / scientific document.

*\*\** For marginal cost beneficiaries, these costs will be a package of 13.5% of the eligible expenses. For full cost beneficiaries, these costs will be a sum of max. 68% of staff expenses and max. 7% of other expenses. These costs are not justified.

# Impact and benefits of the project

***This paragraph refers to the evaluation criteria “Impact and benefits of the project”***

***For every funding instruments:***

*Describe in what scientific fields and eventually economic, social or cultural field project results may have an impact, in the short, medium or long term.* *Detail the initiatives covering relations between science and society (e.g. media initiatives, participation at science festivals, etc.) jointly organised with professionals working in the fields of scientific, technical and industrial culture (i.e. mediators, journalists, etc.) and that will be held throughout the duration of the project and after completion.*

***For a PRCI project,***

* + *Describe the strategy for disseminating and exploiting results, including potential initiatives promoting scientific, technical and industrial knowledge, highlight value added by European or international cooperation, and the contribution of this cooperation to the French scientific community.*

***For a PRCE project,***

* + *Describe actions to transfer technology and innovation to the social and economic world, including potential initiatives to promote scientific, technical and industrial culture.*

***For a PRC, a PRME or a JCJC project,***

* + *Describe how results will be disseminated and exploited, including potential initiatives to promote scientific, technical and industrial culture*

# References related to the project

***This paragraph refers to the evaluation criteria « “Quality and scientific aim”***

*List the bibliographical references used for the proposal.*

*Please, fill in “usable” references, i.e. including the first co-authors, complete title, title of the journal, etc. If available, please complete these references (but not replace) by indicating the « open access » link to improve accessibility for the reviewers.*

*Preprints are allowed, especially those referencing preliminary data.*

*Impact factors are prohibited.*

***The bibliography must be included in the 20-page limit.***

***A successful submission does not only refer to the writing of a clear scientific document, but also to an early and consistent completion of*** [***IRIS***](https://iris.anr.fr/fr/login)***. Please check, among other things, the following points:***

***□*** *Is the English title of my project clearly indicated in the dedicated field? Same for the English summary of my project?*

*□ Does the abstract of my project not include any information that could hinder the* *possible subsequent patent submission?*

*□ Does the partnership described in the scientific document comply with the partnership fulfilled online: identity of the coordinator, the partner’s scientific leaders and main people involved in the project, including foreigners in the case of a PRCI project?*

*□ Is the requested fund -justified in the scientific document- identical to the requested fund fulfilled on* [*IRIS*](https://iris.anr.fr/fr/login)*? In the case of a PRCI project, is the fund requested from the foreign agency justified in the scientific document identical to the fund requested from the foreign agency fulfilled on* [*IRIS*](https://iris.anr.fr/fr/login)*?*

*□ In the case of a PRME project, do I have the expected 1.5 ETPR?*

***The information submitted online will take precedence over that provided in the scientific document if both sources of information are inconsistent, including if they are incorrectly fulfilled or missing.***

*□ Is the online form complete at the closing date and time?*

*□ Does my scientific document respect the limit of 20 pages? Is it in pdf format? Does it meet the expectations of the evaluation criteria applicable in stage 2? Have I uploaded the latest version of my scientific document on* [*IRIS*](https://iris.anr.fr/fr/login)*?*

*□ Are the CVs of the coordinator and the partner’s scientific leaders, including foreigners in the case of a PRCI project, properly completed on* [*IRIS*](https://iris.anr.fr/fr/login) *at the closing date and time?*

*□ In the case of a PRCI project: have my foreign partner(s) taken the necessary steps with the foreign funding agency? (see appendices dedicated to bilateral PRCI collaborations on the* [*AAPG2023 web page*](https://anr.fr/en/call-for-proposals-details/call/aapg-generic-call-2023/)*)*

1. The ANR reserves the right to check this information. [↑](#footnote-ref-1)
2. The ANR reserves the right to check this information. [↑](#footnote-ref-2)
3. The ANR reserves the right to check this information. [↑](#footnote-ref-3)